



SHIPPING MANUAL

AFRICA FOOD SHOW 2026

10 - 12 JUNE 2026

CTICC

CAPE TOWN



1. INTRODUCTION

King Cargo Projects is proud to offer our Exhibition Logistics services to Exhibitors attending **AFRICA FOOD SHOW 2026**.

It is time to plan your shipping, so let us assist with your international Logistics needs, including: -

- Shipping of international exhibits to the show
- Customs Clearance Procedures
- Delivering your cargo to the exhibition venue and to your booth
- Re-exporting your freight after the event.

Our Core values behind our service are: -

ON TIME

We understand the value of time. We always aim to be on time, every time.

GLOBAL PARTNERS

We strive towards stronger relationships with a global partner network.

COMMUNICATION

We believe that clients need to be kept up to date with the status of their delivery as regularly as possible.

COMPETITIVE RATES

Thanks to strong local and international relationships, we can always provide our clients with competitive rates.

NO EXCUSES

We take our promise extremely seriously. Come rain or shine, we always aim to satisfy the needs of our clients.

2. GENERAL INFORMATION

We can clear cargo into South Africa under the following conditions:

- Permanent Import.
- Temporary Import under ATA Carnet
- Temporary Import Under Commercial Invoice and Customs Bond
 - King Cargo projects can facilitate a Temporary Import Bond Fee (TIB) subject to a TIB Fee (Non Refundable) at 2.0% of CIF value or Customs appraised value, whichever is the greater.
 - Validity of TIB is 3 months from date of entry. Extensions can be arranged subject to Custom's approval and additional TIB fee at 2.0% of filed value with Customs per month.

3. COMMODITY RESTRICTIONS

Certain commodities like foodstuff, medication, electrical goods, lard, bacon, ham, hides and skins, sausage casings, animal hair and bristles, honey and products containing honey and certain rubber products are restricted from importation or require special permits for import into South Africa. These must be obtained from the South African National Regulator for Compulsory Specifications (**NRCS**), International Trade Administration Commission (**ITAC**) or other authority or other Government Authorities. If you are not sure, please check with our staff prior to shipment to ensure we have the correct documentation as required by the South African Authorities.

All imported food and agricultural products are required to comply with South Africa's food health and phytosanitary laws. In general, products are not allowed to enter South Africa if they are deemed a danger to human life or well-being, either directly or indirectly. South African food regulations are aligned with CODEX Alimentarius Commission guidelines. All food and agricultural products that enter South Africa must be inspected to ensure that they are not contaminated with any pest and that they are fit for their intended use.

There are various regulations applicable on the import of foodstuff into South Africa. The regulations vary depending on the commodity and the origin. The regulations also change from time to time, depending on disease outbreaks around the world.

Foodstuff shipments are handled on a case by case scenario. Typically we ask Exhibitors to send through draft copies of consignment documents (Commercial Invoice and Packing List) so that we can check whether there are permits required, any other import requirements, or whether the goods are prohibited for import. Some permits take up to three months to apply.

4. LABELLING REQUIREMENT

Certain information is mandatory on food product labels. The label should be in at least one official language (English) of the Republic of South Africa. The label should also contain the name and address of the manufacturer, product name, qualifying words, list of ingredients, pictorial representation, nett mass declaration, storage instructions, date of manufacture and factory code, country of origin and directions for use amongst other requirements. Please ask our staff for additional information.

5. IMPORT RESTRICTIONS AND IMPORT PERMITS

South Africa has import regulations and restrictions applicable to food products, sea food, shellfish, meat and meat products, dairy products, energy drinks etc. In certain instances there may be a ban on the import of certain food products from a particular country. We strongly advise Exhibitors to contact us with a detailed list of products that they wish to

bring to the Exhibition, so that we can check what certificates and permits are required and whether there are any import restrictions on those products. Please note that in some cases it can take up to three months for Import permits to be issued.

6. HAND CARRY

What you *may* bring (for personal use)

- If you are entering South Africa with accompanied baggage and carrying food items (sealed snacks, processed foods) for personal use, there is no specific separate duty-free allowance just for “foodstuffs” listed. You use the general traveller allowances for goods for personal use, plus comply with restrictions.
- However, foodstuffs that are **animal products** or **plant products** (meat, dairy, fresh produce, seeds, etc) are subject to stricter bio-security and import permit/inspection requirements.
- Items such as **meat and meat products, dairy products, honey, live animals, plants and plant products, soil, growth medium, seeds, fish and crustaceans, etc.,** are controlled for import due to bio-security risks.
- Travellers must declare all animals and animal products, plant products, and other controlled goods on arrival. Failure to declare may result in fines or seizure.

7. GREEN OR RED CHANNEL

On arrival, you may proceed through the **Green Channel** if you have nothing to declare, but if you are carrying any controlled food/animal/plant product, you should use the **Red Channel**.

Even sealed processed snacks (e.g., chocolate, chips) may raise suspicion if they are derived from animal/plant origin or are large in quantity — travellers report that meat and fresh produce are most likely to be stopped.

If you carry any meat, dairy, honey, live animals, or fresh produce — you will likely need a **Veterinary Import Permit** (for animal products) or a **Plant Health Import Permit** (for plants/plant products) from DALRRD.

If the foodstuff is commercial (many units, for sale, or “for trade”) it will be treated differently (as import goods, subject to full import duties, permits) rather than personal baggage.

Provide correct labelling and documentation if required: source country, ingredients/additives, etc. Some goods may be refused if unlabelled or containing food additives not permitted.

Failure to declare may result in fines or seizure.

8. ATTENTION

Due to the complicated import permit regulations and approvals required from the South African Port Health Authorities we strongly advise overseas forwarding agents acting on behalf of national pavilions or more than one exhibitor (from country of origin) **NOT** to arrange consolidated air shipments. Whilst this may be more expensive, it is also much safer as it only takes a problem on one exhibitor to hold-up an entire MAWB consolidation, thus effect a multitude of participants. Please avoid consolidated shipments, as the consequences may be far reaching and damaging to all concerned. **SHIP CONSOLIDATIONS AT YOUR OWN RISK!**

All Chilled & Frozen products must be shipped by air on an individual Master Airway Bill direct to Cape Town Airport (CPT). The Air Waybill must state the storage temperature clearly in degrees Celsius.

- We will **NOT ACCEPT** perishable cargo of different storage temperatures combined on one MAWB
- **DO NOT** mix dry, frozen or chilled food. If cargo is mixed, all the charges will be calculated based on chilled/frozen cargo.

9. STORAGE TEMPERATURE

Please note that you are shipping your products into the Republic of South Africa and the systems and facilities may not be as advanced as you would expect in your own country. For this reason, we are only able to offer two storage temperatures for choice.

- Chilled at : +4 Degrees Celsius
- Frozen at : -18 Degrees Celsius

10. DOCUMENTATION DEADLINE

 Original Bill of Lading, commercial invoice and packing list for sea freight consignments must be received by us 14 Working days prior to the arrival of vessel at port of discharge.	 The air waybill, commercial invoice & packing list for airfreight consignments must be e-mailed to our office 2 Working days prior to the arrival of the flight at airport of destination.
---	--

11. CONSIGNMENT DEADLINE

All freight must arrive in Cape Town not later than:

	<i>Sea Freight Cape Town Port</i>	<i>Air Freight Cape Town International Airport</i>
Arrival of freight under ATA Carnet	10 Working Days prior to delivery to booth/stand	5 Working days prior to delivery to booth/stand.
Arrival of freight under Temporary Import	14 Working Days prior to delivery to booth/stand	7 Working Days prior to delivery to booth/stand
Arrival of Freight under Permanent Import	10 Working Days prior to delivery to booth/stand	5 Working Days prior to delivery to booth/stand

12. LATE ARRIVAL SURCHARGE

Late arrival surcharges (based on the basic handling rate) will be applied as follows:

Any shipment arriving after the deadline dates as indicated above will incur a **50% Late Arrival Surcharge**.

13. CONSIGNMENT INSTRUCTIONS

All exhibitions goods dispatched either by sea freight or air freight, shall be consigned "Freight Prepaid" as follows:

Consignee: **King Cargo Projects (PTY) Ltd,**
Gallagher Convention Centre,
19 Richards Drive,
Midrand,
Gauteng

For: **AFRICA FOOD SHOW 2026**

Notify: **King Cargo Projects (PTY) Ltd,**
Tel: +27 82 451 2815

Attention: **Mike Weeks**

E-Mail: **mike@kingcargo.co.za**

All documents such as the Bill of Lading, Air Waybill, Commercial Invoice & Packing List must show the consignee as indicated above.

14. CASE MARKINGS

For easy identification of exhibits, all packages shall be marked as follows:

AFRICA FOOD SHOW 2026

C/o King Cargo Projects (PTY) Ltd

Name of Exhibitor	:
Stand Number	:
Case Number	:
G. Weight / N. Weight :	:
Dimensions	:

- Packages should bear the consignee's mark, including port mark, and they should be numbered.
- Special marking regulations are also required for potentially harmful drugs and for food.
- Labels must be in English.
- Packaging made from natural materials and fibres must be accompanied by an official certificate stating that the material has been fumigated in accordance with regulation ISPM 15.

15. DOCUMENTATION

We recommend that you forward us copies of all shipment documentation for checking by our staff prior to despatch of your cargo. This will enable us to check your documentation and to advise whether any other specific documentation is required to facilitate import into South Africa.

Documentation typically required is as follows:-

- Bill of Lading (Sea Freight)
- Air Waybill (Air Freight)
- Commercial Invoice
- Packing list
- Original ATA Carnet + Letter of Authority from the Carnet holder.
- Cargo manifest – where applicable
- Product brochures
- Copy of Insurance Policy (if applicable)
- Health Certificate for food products
- Certificate of Analysis for Alcohol products
- Phytosanitary Certificate for plant products
- Material Safety Data Sheet for hazardous cargo

- Electrical Test Certificate for electrical goods
- Fumigation Certificate for wooden packages

16. PACKING

Exhibitors are advised to provide strong packing cases for the transportation of the exhibits which can withstand unpacking and repacking operations. For main exhibits, we recommend bolted returnable type of cases to be used. This is to avoid unnecessary repair and reconstruction of cases in the event of damages due to handling whilst in transit.

17. STORAGE OF EMPTY CASES

Empty cases will be stored within the exhibition site if space is available. Your cases will be marked and stored systematically under shelter during the exhibition period to facilitate quick and early retrieval for the repacking at the end of the exhibition.

18. CONTAINER DETENTION

Container detention fee will be levied by shipping lines for containers kept in use. Should you require us to keep the container for subsequent re-export, you are to inform us of the container detention fee that has been negotiated with the shipping line.

19. RE-EXPORT

Exhibitors are to indicate to us on the Commercial Invoice and Packing List, the items that will be re-exported as well as the items that will be disposed of, consumed or given away at the end of the exhibition.

Disposal instructions will be taken from the exhibitors during the exhibition.

Re-export formalities for airfreight shipments will require about 5 to 7 working days and for sea freight shipments 7 to 10 working days to process before they can be booked for re-export.

For goods destined for later exhibitions. Our covered storage facility in South Africa can be utilized at a reasonable storage rate.

20. STORAGE

King Cargo Projects will not be responsible for the condition or the contents of any goods received for storage, nor for any loss of weight and damage to the said goods before or whilst being stored or remaining in storage caused by dampness, termites, burglary, theft,

Acts of God, Enemies, hostilities, strikes, lockouts, riots, civil commotions, effects of climate, monsoon, tempest, lighting, earthquake, explosion, vermin, white ants, unprotected or insufficiently packing or packages, obliteration or marks, book holes, tearing of covers, busting of bands of hoops, leakage, rust, decay, sweat, mildew, dry rot, evaporation, fumigation, accidents and / or the latent defect of the storage containers.

The company may refuse to deliver to any person the goods deposited unless the storage charges accrued are paid.

21. INSURANCE

Upon written instructions, King Cargo Projects can offer you insurance coverage at competitive premiums.

22. TERMS OF PAYMENT

Inward: Basic inward charges must be paid before arrival of the goods. Balance of charges to be paid upon receipt of final inward invoice (after arrival of goods at port or airport of destination – **prior release of consignment**)

Outward: Upon presentation of invoice, prior to export/delivery.
(**prior release of Bills of lading**)

All payments must be made without any deductions or deferment on account of any claim, counterclaim or off-set. Personal or foreign cheques are not acceptable. Payment must be made by cash, bank draft or telegraphic transfer to our bank account.

King Cargo Projects retains the right to withhold delivery of any freight until all invoices/charges are settled in full.

23. BANKING DETAILS

Our bank account details are as follows.

First National Bank

Beneficiary: King Cargo Projects

Account type: Business Account

Account number: 62808150594

Branch code: 255355

Swift Code: FIRNZAJJ

Remitting bank charges are to be borne by the exhibitor or his agent.

24. IMPORTANT NOTE

All business is only transacted in accordance with our Standard Trading Conditions. Copy is available upon application or on www.kingcargo.co.za

Use of King Cargo Projects services – be it partly or in full – and any requirement for additional services at any time before, during or after the exhibition express orally and/or in writing and/or by conduct, implies acknowledgement and acceptance of the foregoing.

For additional information or clarification, please contact us at:

King Cargo Projects (PTY) Ltd,
Gallagher Convention Centre,
19 Richards Drive,
Midrand,
Gauteng

Attention: Mike Weeks
Tel: +27 82 451 2815
E-Mail: mike@kingcargo.co.za

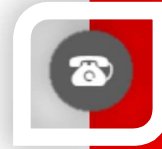


CONTACT US

CALL US

+27 82 451 2815

+27 79 395 2090



EMAIL US

operations@kingcargo.co.za

accounts@kingcargo.co.za



OUR ADDRESS

GALLAGHER CONVENTION CENTRE

19 RICHARDS DRIVE, MIDRAND,

GAUTENG



OFFICE HOURS

Mon – Fri, 08:00 – 17:00



WWW

<https://kingcargo.co.za/>

