

# BUILD UP

ACCESS PERMITTED FOR	DATE & TIME	DETAILS & DESCRIPTION
<p><b>Space only exhibitors and their appointed stand contractor</b></p>	<p><b>Monday, 1st September from 11:00 until 23:00</b></p>	<ul style="list-style-type: none"> <li>● Build up starts for SPACE ONLY exhibitors and their appointed stand contractors.</li> <li>● Build up is limited to two days. Day one is allocated to heavy build. Day two is allocated to final touch ups and finishing stands. No heavy build is allowed on day two.</li> <li>● Cutting of any material including timber or performing any work that generates excessive dust, dirt, or rubbish is not permitted inside the exhibition hall at any time.</li> <li>● Stand contractors must have enough team members to work on the stand construction and ensure all heavy build is completed by <b>23:00</b> on 1st September.</li> <li>● Due to limited build up time, exhibitors and contractors are urged to have pre-fabricated, non-complex single level stands.</li> <li>● <b>Double deck / double level stands are not permitted.</b></li> <li>● All delivery vehicles should go to the loading bay area at the back of <b>Exhibition Hall EH 100.</b></li> <li>● Overnight work is not permitted</li> </ul>
<p><b>Space only exhibitors and their appointed stand contractor</b></p> <p><b>Shell scheme exhibitors</b> <u><b>Access only from 14:00 until 20:00</b></u></p>	<p><b>Tuesday, 2nd September From 08:00 until 20:00</b></p>	<ul style="list-style-type: none"> <li>● Shell scheme exhibitors are allowed access to their stands from 14:00 only.</li> <li>● Space only exhibitors and contractors can continue with stand dressing, decoration, final touches and cleaning.</li> <li>● Exhibitors / Contractors found cutting, sawing, sanding or constructing stands in any way on 5th September will incur a non-compliance fee that will be deducted from the Stand Contractors deposit fee. Please refer to the <a href="#">Warning Regulations &amp; Non-Compliance Fees</a> for information.</li> <li>● All contractors/exhibitors must exit the exhibition halls by <b>20:00.</b></li> <li>● Late night or overnight work will not be permitted on the last night of build-up</li> </ul>

**IMPORTANT**  
**DURING BUILDUP AND BREAKDOWN**



- The use by exhibitors of propane, bottled gas, electric saws or welding or drilling equipment which emit sparks is **not allowed within the building.**
- The holding area is at the back of Exhibition Hall 100
- All trucks must report and present a mandatory **dmg events vehicle access pass** to the security for queuing. Vehicle access pass are only issued upon receipt of the security deposit / performance bond.
- Drivers and/or contractors must register and acquire dmG contractor badge. **NO dmG contractor badge NO ENTRY**
- Indicate on the vehicle windscreen the name of the exhibition and the exhibiting company name and stand number.

**PPE Equipment including hard hats if working at a height & where overhead work is being carried out, high visibility vests and protective footwear must be worn by all persons including stand contractors and exhibitors accessing the venue halls during build up and breakdown period.**

# SHOW OPEN DAYS

Date	<b>Professionals &amp; trade visitors only</b> <i>Exhibitors will have access to the exhibition halls from  <b>08:00</b> before the show opens</i>	<b>Contractor access</b>
<b>Wednesday, 3rd September 2025</b>	<b>10:00 – 18:00 hrs</b>	Contractor access is only permitted after the show closes for the day.
<b>Thursday, 4th September 2025</b>	<b>10:00 – 18:00 hrs</b>	
<b>Friday, 5th September 2025</b>	<b>10:00 – 15:00 hrs</b>	
<b>IMPORTANT DURING SHOW OPEN DAYS</b>	<ul style="list-style-type: none"> <li>● It is strictly prohibited to store any items behind exhibition stands or in any area of the venue that is not a designated storage area managed by the official freight agent.</li> <li>● Exhibitors are responsible for arranging the removal of empty crates and boxes and/or storage until they are required for re-shipment at the end of the exhibition.</li> <li>● If items are found behind exhibition stands or in any area of the venue that is not a designated storage area, it will be considered as rubbish and will be disposed of.</li> <li>● Storage is available and can be pre-booked through the official freight contractor</li> </ul>	

## BREAK-DOWN

<p><b>Friday, 5th to Saturday, 6th September 2025</b></p>	<p><b>15:30 – 24:00 hrs</b> <b>00:01 - 06:00 hrs</b></p>	<ul style="list-style-type: none"><li>● Stand electricity will be turned off at <b>15:30</b>.</li><li>● Removal of exhibits &amp; dismantling of stands / All shell scheme exhibitors must clear their products and belongings as shell scheme stands will be dismantled during the night after the show closes.</li><li>● Contractors / Exhibitors found dismantling or packing their stands before show close at <b>15:00</b> will incur a non-compliance fees.</li><li>● Exhibits must be cleared from the stands by <b>18:00 hrs</b>.</li><li>● The organiser and the venue cannot be held responsible for any items left overnight in the halls.</li><li>● All contractors' trucks should only go through the holding area when their stand is nearing the time of being fully broken down.</li><li>● Stand fittings and waste materials must be cleared from the halls by <b>06:00hrs</b>. A <b>non-compliance fee of USD 3,000/-</b> will be charged if rubbish is left behind and will be deductible from the performance bond deposit / security deposit. Cleaners and skip hires to dispose off rubbish can be ordered through the venue.</li><li>● Exhibitors will receive a detailed breakdown letter, dropped on their stand onsite.</li></ul>
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