

EXHIBITION TIMETABLE

BUILD UP

ACCESS PERMITTED FOR	DATE & TIME	DETAILS & DESCRIPTION
Space only exhibitors	Saturday, 14 JUNE 2025 08:00 – 00:00 (24 hours)	Build-up starts for all SPACE ONLY exhibitors with appointed stand contractors or building their own stand.
Space only exhibitors	Sunday, 15 JUNE 2025 00:01 – 00:00 (24 hours)	For all SPACE ONLY exhibitors with appointed stand contractors or building their own stand.
Space only exhibitors Shell scheme exhibitors	Monday, 16 JUNE 2025 00:01 – 20:00 (Last day of buildup)	All stand construction should be completed by this time. If you need to work through the night, please inform the show operations team onsite as you will require approval to access the halls after the specified allowed access. <ul style="list-style-type: none"> ◦ Shell scheme exhibitors are allowed access to their stands. ◦ Space only exhibitors - only stand dressing, decoration, final touches and cleaning will be allowed on this day. ◦ Contractors/exhibitors found painting, cutting, sawing, sanding or constructing stands in any way within this timeframe will incur a non-compliance fee that will be deducted from the performance bond /security deposit. Please refer to the Warning Regulations & Non-Compliance Fees for information. ◦ All contractors/exhibitors must exit the exhibition halls by 20:00 ◦ Entry to the loading bays will stop from 19:30 for all deliveries and contractors however exit after this time will still be permitted. ◦ Civil defense and venue security will conduct a security sweep throughout the venue.

IMPORTANT
DURING BUILDUP AND BREAKDOWN



- All trucks must report and present to the security for queuing in the holding area (HELIPAD PARKING AREA) [Click here to see the location.](#)
- Decoration fees are **EGP90 / SQM** .
- Vehicles are released as per availability of the marshalling yards with a 30minute limit on all deliveries.
- Indicate on the vehicle windscreen the name of the exhibition and the exhibiting company name and stand number.
- All stand contractors must enter the halls through the

service yards only.

PPE Equipment including hard hats if working at a height & where overhead work is being carried out, high visibility vests and protective footwear must be worn by all persons including stand contractors and exhibitors accessing the venue halls during build up and breakdown period. All contractors/exhibitors are advised to wear face masks at all times.

SHOW OPEN DAYS

Date	Professionals & Trade Visitors Only	Contractors Access
Tuesday, 17 JUNE 2025	11:00 – 19:00 hrs	Only 2 hours before the show opens for the day.
Wednesday, 18 JUNE 2025	11:00 – 19:00 hrs	
Thursday, 19 JUNE 2025	11:00 – 19:00 hrs	
<u>IMPORTANT DURING SHOW OPEN DAYS</u>	<ul style="list-style-type: none">○ It is strictly prohibited to store any items behind exhibition stands or in any area of the venue that is not a designated storage area managed by the official freight agent.○ Exhibitors are responsible for arranging the removal of empty crates and boxes and/or storage until they are required for re-shipment at the end of the exhibition.○ If items are found behind exhibition stands or in any area of the venue that is not a designated storage area, it will be considered as rubbish and will be disposed of.○ Storage is available and can be pre-booked through the official freight contractor.○ There will be strictly NO access to contractors on the opening morning, except for 'stand by' electrical, AV/lights technicians and project managers. No building construction work, graphic replacement, or touch-ups can be done at this time.	

BREAK-DOWN

<p>Thursday, 19 JUNE 2025</p>	<p>20:00 – 00:00</p>	<ul style="list-style-type: none"> ◦ Exhibitors will receive a detailed breakdown letter, dropped on their stand onsite. ◦ Exhibits must be cleared from the stands by 00:00 hrs. ◦ Removal of exhibits & dismantling of stands / All shell scheme exhibitors must clear their products and belongings as shell scheme stands will be dismantled during the night after the show closes. ◦ Contractors found dismantling or packing their stands before show close at 20:00 will incur a <u>non-compliance fee of EGP 15,000/-</u> ◦ All contractors' trucks should only go to the holding area when their stand is nearing the time of being fully broken down.
<p>Friday, 20 JUNE 2025</p>	<p>00:01 – 12:00</p>	<ul style="list-style-type: none"> ◦ Stand fittings and waste materials must be cleared from the Halls by 12:00. A <u>non-compliance fee of EGP 15,000/-</u> will be charged if rubbish is left behind and will be deductible from the Security deposit. ◦ The Organiser and the venue are not responsible for items left in the hall during breakdown.