





BUILD UP

ACCESS PERMITTED FOR	DATE & TIME	DETAILS & DESCRIPTIONS
Space only exhibitors	Saturday, 24 May 2025 12:00 - 00:00 hrs	Build-up starts for all SPACE ONLY exhibitors with appointed stand contractors or building their own stand.
Space only exhibitors	Sunday, 25 May 2025 00:01 - 00:00 hrs	All stand construction should be completed by this time. If you need to work through the night, please inform the show operations team onsite as you will require permission to access the halls after the specified allowed access.
Space only exhibitors & Shell scheme exhibitors	Monday, 26 May 2025 08:00 hrs - 20:00 hrs (<i>Last day of build-up</i>)	<ul style="list-style-type: none"> ◦ Shell scheme exhibitors are allowed access to their stands. ◦ Space only exhibitors - only stand dressing, decoration, final touches and cleaning will be allowed on this day. ◦ Contractors/exhibitors found painting, cutting, sawing, sanding or constructing stands in any way within this timeframe will incur a non-compliance fee that will be deducted from the security deposit. Please refer to the Warning Regulations & Non-Compliance Fees for information. ◦ All contractors/exhibitors must exit the exhibition halls by 20:00 ◦ <i>Strictly NO late night or overnight work will be permitted.</i> as the remaining time will be used for deep cleaning, fumigation and sanitization of the halls before show opening. ◦ Entry to the loading bays will stop from 19:30 for all deliveries and contractors however exit after this time will still be permitted. ◦ Venue security will conduct a security sweep throughout the venue.
<p style="text-align: center;"><u>IMPORTANT</u> <u>DURING BUILDUP AND BREAKDOWN</u></p> <div style="display: flex; flex-wrap: wrap; justify-content: space-around;">     </div>		<ul style="list-style-type: none"> ◦ All trucks must report and present a mandatory dmg events vehicle access pass to the security for queuing. Vehicle access pass are only issued upon receipt of the security deposit. ◦ There is a 30minute limit on all deliveries. ◦ Indicate on the vehicle windscreen the name of the exhibition and the exhibiting company name and stand



number.

- All stand contractors must enter the halls through the marshalling yards where they will go through mandatory thermal screening before access to the exhibition halls is granted.
- **PPE Equipment including hard hats, high visibility vests and protective footwear must be worn by all persons including stand contractors and exhibitors accessing the venue halls during build up and breakdown period. All contractors/exhibitors are advised to wear face masks at all times.**

SHOW OPEN DAYS

Date	Professionals & Trade Visitors Only <i>(Exhibitors will have access to the exhibition halls from , 2 hours before the show opens)</i>	Contractors Access
Tuesday, 27 May 2025	16:00 – 22:00 hrs	Contractor access is only permitted for 2 hours before show.
Wednesday, 28 May 2025	16:00 – 22:00 hrs	
Thursday, 29 May 2025	16:00 – 22:00 hrs	
<u>IMPORTANT DURING SHOW OPEN DAYS</u>	<ul style="list-style-type: none">◦ It is strictly prohibited to store any items behind exhibition stands or in any area of the venue that is not a designated storage area managed by the official freight agent.◦ Exhibitors are responsible for arranging the removal of empty crates and boxes and/or storage until they are required for re-shipment at the end of the exhibition.◦ If items are found behind exhibition stands or in any area of the venue that is not a designated storage area, it will be considered as rubbish and will be disposed of.◦ Storage is available and can be pre-booked through the official freight contractor.	

BREAK DOWN

<p>Thursday, 29 May 2025</p>	<p>22:00 – 00:00 hrs</p>	<ul style="list-style-type: none"> ◦ Removal of exhibits & dismantling of stands / All shell scheme exhibitors must clear their products and belongings as shell scheme stands will be dismantled during the night after the show closes. ◦ Contractors found dismantling or packing their stands before show close at 22:00 hrs will incur a non-compliance fees. ◦ Exhibits must be cleared from the stands by 00:00 hrs. ◦ The organiser and the venue cannot be held responsible for any items left overnight in the halls.
<p>Friday, 30 May 2025</p>	<p>00:01 - 15:00 hrs</p>	<ul style="list-style-type: none"> ◦ All contractors' trucks should only go to the holding area when their stand is nearing the time of being fully broken down. <u>This is a change to existing procedure.</u> ◦ The organiser and the venue are not responsible for items left in the hall during breakdown. ◦ Stand fittings and waste materials must be cleared from the halls by 15:00 . A non-compliance fee of SAR 10,000/- will be charged if rubbish is left behind and will be deductible from the security deposit. ◦ Exhibitors will receive a detailed breakdown letter, dropped on their stand onsite.